



NAVARRO COUNTY AUDITOR'S OFFICE

300 W 3rd Ave, Suite 6
Corsicana, Texas 75110
e-mail: auditor@navarrocounty.org

Natalie Robinson, First Assistant,
Kaye Martin, Assistant
Lisa Clay, Assistant
Patty Wells, Assistant

Terri Gillen, County Auditor

Phone: (903) 654-3095

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Jan Wise, Administrative Assistant

INTEROFFICE MEMO

The attached item is being returned for the following reasons:

- Item incurred before purchase order issued
- Purchase order number is inconsistent with invoice
- Amount billed does not match the purchase order
- Vendor on purchase order does not match invoice
- Insufficient documentation to process payment
- Signature or date not present
- Budget Account Number (Line Item) is missing – Acct # _____
- Insufficient budget
- Payment Request inconsistent with County Policy
- Other _____

Please provide the additional documentation or explanation necessary to process this payment request. This notice must remain attached to the payment request.

Additional explanation: BPO was referenced - Over \$100.00
Required
INV 514343/1

The Department Head or Elected or Appointed Official must sign this form confirming notification that the Navarro County Purchasing Policy was not followed on this purchase.

Morris Steward
Signature

03/03/2020
Date

RECEIVED

MAR 03 2022

NAVARRO COUNTY
AUDITOR'S OFFICE



GILFILLAN'S PAINT & HARDWARE
 1440 W 7TH AVENUE
 CORSICANA, TX 75110

PHONE: (903) 872-5053

RECEIVED

MAR 02 2022

NAVARRO COUNTY
 AUDITOR'S OFFICE

| | | | | | | |
|--------------------|----------------|---|---|-----------------------------|--------------|------------------------------|
| CUST NO: 701837 | JOB NO: 003 | PURCHASE ORDER: PO# 314236 OCT'21-MAR'22 | REFERENCE: PO # PO# 314236 OCT'21-MAR'22 | TERMS: BLUETARP EXTENDED | CLERK: JT | DATE / TIME: 3/1/22 10:12 |
|--------------------|----------------|---|---|-----------------------------|--------------|------------------------------|

DUE DATE: 4/10/22 TERMINAL: 552

SOLD TO:
 NAVARRO COUNTY
 300 W 3RD AVE, SUITE 4
 CORSICANA TX 75110
 903-654-3095

SHIP TO:
 SHERIFF
 PO# 314236 OCT'21-MAR'22
 903-654-3002

TAX: GOV GOVERNMENT TAX EXEMPT

INVOICE: J14343/1

| LINE | SHIPPED | ORDERED | UM | SKU | DESCRIPTION | SUGG | UNITS | PRICE/ PER | EXTENSION |
|------|---------|---------|----|--------|----------------------------------|------|-------|------------|------------|
| 1 | 1 | 1 | EA | 242471 | 2PK WHT SNGL CATCH | | 1 | 3.29 /EA | 3.29 N |
| 2 | 4 | 4 | EA | 790963 | GE CLEAR SILICONE CAULK LIFETIME | | 4 | 9.99 /EA | 39.96 N ✓ |
| 3 | 2 | 2 | LG | 507142 | 3/4" EMT CONDUIT | | 2 | 14.49 /LG | 28.98 *N ✓ |
| 4 | 5 | 5 | EA | 214892 | WHITE SHELF/ROD BRACKET | | 5 | 7.19 /EA | 35.95 N ✓ |

REPRINT

Debit: 101-512-321
 Desc: Shelf Bracket, Silicone, Conduit
 PO#: WA
 Invoice#: J14343/1
 Vendor#: 1225

Morris Steward
 03/01/2022

** PAID IN FULL **

108.18

TAXABLE 0.00
 NON-TAXABLE 108.18
 SUBTOTAL 108.18

(CLITIS JORDAN)

TAX AMOUNT 0.00

108.18

TOTAL 108.18

BANKCARD PAYMENT
 BKCRD# XXXXXXXXXXXXX7582



TOT WT: 0.00
 MID: ***4931

APP: 963736

Clitis Jordan
 Received By